

City of Big Sandy

Big Sandy, Texas 75755

MINUTES TO MEETING

July 16, 2024, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on July 16, 2024 at 6:00 p.m., at the City of Big Sandy Heritage Center, 162 E. Gilmer Street, Big Sandy, Texas.

Call to Order: Mayor Baggett called the regular session meeting to order at 6:00 p.m.

- a. **Invocation** – Rick Peterson
- b. **Pledge of Allegiance** –David Fonteno
- c. **MEMBERS PRESENT:** Mayor Linda Baggett, Sally Allen, Trey Beahm, David Fonteno, Rex Rozell and Chase Sheeley.
- d. **STAFF PRESENT:** City Administrator/City Secretary Laura Rex and Utility Clerk Sarah Strub. Chief Easterling arrived at 7:50 p.m.
- e. **OTHERS PRESENT:** Becky Attaway, Janet Beahm, Anthony Fail, Juanita Fail, Cindy Hooser, Chad Lee, James Peterson, Lois Peterson, Rick Peterson, George Strub, Rebecca Strub and Eleta Taylor.

Public Comment: Mayor Baggett mentioned the dates of several upcoming community events.

Agenda Items:

1. **Vol. Fire Department: Monthly Report:** The monthly report was presented by Samuel Vanderford.
11. **Job Descriptions:** Rozell moved to accept the proposed job description for the Volunteer Fire Department Chief and Allen seconded. Allen, Beahm, Fonteno, Rozell and Sheeley voted aye. Motion carried 5-0-0.
2. **Vol. Fire Department: Stipend for Chief:** Fonteno moved to table this item to the July 25th, 2024 meeting and Beahm seconded. Allen, Beahm, Fonteno, Rozell and Sheeley voted aye. Motion carried 5-0-0.
3. **Big Sandy Municipal Development District Report:** President Rick Peterson gave a brief report. Rozell suggested an electric pump for the fire suppression system replacement. Mayor Baggett requested a quarterly report be presented to the City Council.
4. **Water & Wastewater Tap Permits: Flowers/Cheam: 115 W Broadway and #5: Water & Wastewater Taps for 105 & 109 W Broadway:** Agenda Items #4 and #5 were discussed together with the following action taken:

Beahm moved to approve the installation of a wastewater line from the current tap at 105 W Broadway headed west to 115 W Broadway at an estimated cost of \$6,000 installed by APR Plumbing. The cost to Flowers/Cheam for their wastewater tap will be \$2,000 and the city will pay the remaining balance since 105 W Broadway has an existing water & wastewater tap and 109 W Broadway has not yet submitted an application. The cost to the city is estimated to be \$4,000. If at some future point wastewater service is applied for at 109 W Broadway after this wastewater line is installed, the cost will be \$2,000. Rozell seconded. Allen, Beahm, Fonteno and Rozell voted aye. Sheeley voted nay. Motion carried 4-1-0.

Beahm then moved to approve the taps for 109 W Broadway (even though no permit application has been filed) as follows: \$1,000 for the water tap and \$2,000 for the wastewater tap. Fonteno seconded. Allen, Beahm, Fonteno, Rozell and Sheeley voted aye. Motion carried 5-0-0.

5. Water & Wastewater Taps: 105 & 109 W Broadway: This item was discussed at the same time as Agenda Item #4. Please reference Agenda Item #4.

6. Water Bill Adjustment: Anthony & Juanita Fail: 105 Shady Grove: Fonteno moved to approve an adjustment of \$678. Allen and Sheeley seconded. Allen, Beahm, Fonteno, Rozell and Sheeley voted aye. Motion carried 5-0-0.

10. Public Works: Street Repairs: Wildcat Drive, Cotton Street, Gilmer Street: Fonteno moved to award the bid for repairs on Wildcat Drive to Chad Lee for \$9,763 and Sheeley seconded. Allen, Beahm, Fonteno, Rozell and Sheeley voted aye. Motion carried 5-0-0.

8. Police Dept.: Repairs to 2015 White Ford Interceptor: Sheeley moved to approve the repairs at a cost of \$2,500.20 and Beahm seconded. Allen, Beahm, Fonteno, Rozell and Sheeley voted aye. Motion carried 5-0-0.

9. Public Works: Monthly Report: Rocky Ware was on scene at a gas leak and was not present to present the report.

10. Public Works: Street Repairs: Wildcat Drive, Cotton Street, Gilmer Street:

Cotton Street: Beahm moved to award the bid to L & L Asphalt for repairs on Cotton Street. Motion died for lack of a second. Beahm moved to table the repairs on Cotton Street and Fonteno seconded. Allen, Beahm, Fonteno, Rozell & Sheeley voted aye. Motion carried 5-0-0.

Gilmer Street: Fonteno moved to table the Gilmer Street repairs in front of city hall and Beahm seconded. Allen, Beahm, Fonteno, Rozell and Sheeley voted aye. Motion carried 5-0-0. Fonteno moved to table the concrete slab replacement on Gilmer Street and Beahm seconded. Allen, Beahm, Fonteno, Rozell and Sheeley voted aye. Motion carried 5-0-0.

9. Public Works: Monthly Report: Rebecca Strub gave an update on the Utility Locating Project.

11. Job Descriptions Review:

Chief of Police: Sheeley moved to approve and Beahm seconded. Allen, Beahm, Fonteno, Rozell and Sheeley voted aye. Motion carried 5-0-0.

Vol. Fire Department Chief: Approved earlier in the meeting.

Public Works Director: Rozell moved to table this item and Beahm seconded. Allen, Beahm, Fonteno, Rozell and Sheeley voted aye. Motion carried 5-0-0.

Public Works Maintenance Worker I: Beahm moved to approve and Sheeley seconded. Allen, Beahm, Fonteno, Rozell & Sheeley voted aye. Motion carried 5-0-0.

Seasonal Landscaper: Sheeley moved to approve and Allen seconded. Allen, Beahm, Fonteno, Rozell and Sheeley voted aye. Motion carried 5-0-0.

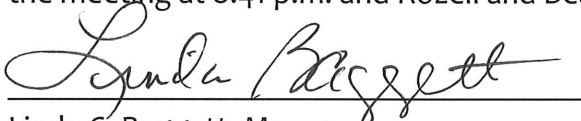
Allen moved to consult with the city attorney to review and update the section on criminal history for all City job descriptions and Beahm seconded. Allen, Beahm, Fonteno, Rozell and Sheeley voted aye. Motion carried 5-0-0.

Custodian: Beahm moved to approve and Sheeley seconded. Allen, Beahm, Fonteno, Rozell and Sheeley voted aye. Motion carried 5-0-0.

12. Financial Reports for June 2024: Sheeley moved to approve the financials as presented and Fonteno seconded. Allen, Beahm, Fonteno, Rozell & Sheeley voted aye. Motion carried 5-0-0.

13. **Minutes for June 18, 2024 Meeting:** Fonteno moved to approve the minutes and Allen seconded. Allen, Beahm, Fonteno, Rozell and Sheeley voted aye. Motion carried 5-0-0.
14. **Recommendations for ETCOG Officers & Executive Committee:** Allen moved to nominate Bryan Hughes, Bill Stoudt and Andy Reese to the committee and Beahm seconded. Allen, Beahm, Fonteno, Rozell and Sheeley voted aye. Motion carried 5-0-0.
15. **Resolution approving American Tower Lease:** No action taken.
16. **Resolution nominating up to four (4) TML Intergovernmental Risk Pool Board of Trustees:** No action taken.
17. **Purchase of Generator for City Hall:** After discussion, Beahm moved to table this item and Rozell seconded. Allen, Beahm, Fonteno, Rozell and Sheeley voted aye. Motion carried 5-0-0.
7. **Police Department: Monthly Report:** Chief Easterling presented the monthly report after he arrived at 7:50 p.m.
18. **City Administrator Report:** Administrator Rex presented her monthly reports and updates, including the dates for the upcoming budget meetings.
19. **Video Equipment for video recordings of city council meetings:** Mayor Baggett will be working on researching equipment. No action taken.
20. **Mayor's Report & Updates:** Mayor Baggett gave several updates.

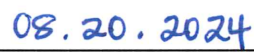
Adjourn: There being no further posted business before this Council, Sheeley moved to adjourn the meeting at 8:41 p.m. and Rozell and Beahm seconded.



 Linda C. Baggett, Mayor



 Laura M. Rex, City Secretary



 Date