

City of Big Sandy

Big Sandy, Texas 75755

MINUTES TO MEETING

April 16, 2024, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on April 16, 2024 at 6:00 p.m., at the City of Big Sandy Heritage Center, 162 E. Gilmer Street, Big Sandy, Texas.

Call to Order: Mayor Baggett called the regular session meeting to order at 6:00 p.m.

- a. **Invocation** – Kerry Rickard
- b. **Pledge of Allegiance** –Rex Rozell
- c. **MEMBERS PRESENT:** Mayor Linda Baggett, Sally Allen, David Fonteno, Kerry Rickard, Rex Rozell. Chase Sheeley was present by videoconference.
- d. **STAFF PRESENT:** Police Chief David Easterling, City Administrator/City Secretary Laura Rex, Utility Clerk Sarah Strub and Public Works Director Rocky Ware.
- e. **OTHERS PRESENT:** Shenna Atwood, Bryan McMenemy, Adam Schober, George Strub, Fire Dept. President Samuel Vanderford and Mike Ward.

Public Comment: Mayor Baggett mentioned the dates of several upcoming community events.

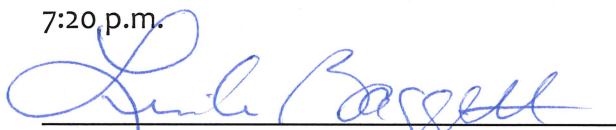
Agenda Items:

1. **Vol. Fire Department: Monthly Report:** The monthly report was presented by Samuel Vanderford.
2. **Building Permit: James Renfro: 809 W Broadway:** Fonteno moved to approve the building permit as presented and Allen seconded. Allen, Fonteno, Rickard and Rozell voted aye. Motion carried 5-0-0.
3. **Bryan McMenemy: Ordinance Variance at Upshur Co. Appraisal District ID #18257:** Mr. McMenemy requested the temporary placement of two recreational vehicles at this location. Rozell moved to approve a 6 month temporary placement of two recreational vehicles providing that each RV have a separate water and wastewater connection and Allen seconded. Allen, Fonteno, Rickard, Rozell and Sheeley voted aye. Motion carried 5-0-0.
4. **Review of Fiscal Year Ending 09.30.2023 Audit:** Mike Ward presented the audit for the Fiscal Year Ending 09.30.2023.
5. **Accept Fiscal Year Ending 09.30.2023 Audit:** Rickard moved to approve the audit as presented and Allen seconded. Allen, Fonteno, Rickard, Rozell and Sheeley voted aye. Motion carried 5-0-0.
6. **Letter of Engagement: Audit for Fiscal Year Ending 09.30.2024:** Rozell moved to accept the letter of engagement for the audit for fiscal year ending 09.30.2024 at a cost of \$12,000 and

Fonteno and Sheeley seconded. Allen, Fonteno, Rickard, Rozell and Sheeley voted aye.
Motion carried 5-0-0.

7. **Police Department: Monthly Report:** Chief Easterling presented the monthly report.
8. **Police Dept.: Sale or Repair of Patrol Unit #31:** Fonteno moved to have the air conditioning in Patrol Unit #31 repaired at an estimated cost of \$2,945.10 and Rickard seconded. Allen, Fonteno, Rickard, Rozell and Sheeley voted aye. Motion carried 5-0-0.
9. **Public Works Department: Monthly Report:** Public Works Director Rocky Ware presented the monthly report.
10. **Public Works Department: Fire Hydrant Repair:** Fonteno moved to approve the repair of the hydrant on Peachtree Lane at an estimated cost for parts of \$3,264.99 and Rickard seconded. Allen, Fonteno, Rickard, Rozell and Sheeley voted aye. Motion carried 5-0-0.
11. **Award Bid for TxCDBG CDV21-0067 Highway 80 Water Main Improvements:** Rozell moved to award the bid to KC Property Management LLC, the low bidder, for their base bid of \$271,020 and Rickard seconded. Allen, Fonteno, Rickard, Rozell and Sheeley voted aye. Motion carried 5-0-0.
12. **Financial Reports for March 2024:** Rickard moved to approve the financials as presented and Rozell seconded. Allen, Fonteno, Rickard, Rozell and Sheeley voted aye. Motion carried 5-0-0.
13. **Minutes of Meeting: March 19, 2024 meeting:** The minutes were not ready for approval at this meeting, no action taken.
14. **City Administrator: Ordinance: Franchise Agreement with SWEPCO:** City Administrator Rex reported that Mark Robinson with SWEPCO is planning to attend the June 18, 2024 meeting to discuss the proposed franchise agreement renewal with the city council.
15. **City Administrator Report:** Administrator Rex presented her monthly reports and updates, including the location of early voting April 22-26, 29-30 at the new city hall, 119 E Gilmer Street, Big Sandy.
16. **Mayor's Report & Updates:** Mayor Baggett gave several updates.


Adjourn: There being no further posted business before this Council, the meeting adjourned at 7:20 p.m.



Linda C. Baggett, Mayor



Laura M. Rex, City Secretary



Date