

APPLEGATE PARK POLICY/GUIDELINES ~ May 2024

REQUIRED FORMS/PERMITS ARE AVAILABLE ON CITY WEBSITE:

www.bigsandytx.gov/page/Forms

EVENT ORGANIZERS ARE RESPONSIBLE FOR CONVEYING THIS INFORMATION TO THEIR GROUP(S). THE CITY OF BIG SANDY IS NOT RESPONSIBLE FOR ANY INJURIES, ACCIDENTS OR DAMAGE TO PERSONAL PROPERTY.

✓ **Overview**

Applegate Park has been a City of Big Sandy asset for many years and is officially named Applegate Park in honor of long-time volunteer, Lynda Applegate. The park is home to the Big Sandy Youth Sports Association's softball team and is open to the public.

✓ **Reservations**

Big Sandy Youth Sports Association's softball teams will receive first rights on reservations during their season – March through May.

Applegate Park may be reserved for baseball or softball practices, games or tournaments by completing the PARK RESERVATION AGREEMENT and submitting it to City Hall staff. Park hours are 7am to midnight Monday through Friday and 7am to midnight Saturday and Sunday.

✓ **Fees**

There are no rental fees for using Applegate Park, except for a refundable* deposit of \$250 required for use of the bases. However, any damage incurred during an event will be the responsibility of the event organizer(s). (*Refundable if bases are returned undamaged.)

✓ **Parking**

Parking is available behind the outfield fence. Additional parking is available, **with written permission**, at the private vacant lot located at the corner of Pearl and Groves Streets. The City of Big Sandy and owner of the private vacant lot are not responsible for any damage to vehicles parked in these areas. ***No parking is allowed on the side of streets or blocking streets.***

✓ **Maintenance**

The City of Big Sandy's Public Works Department is responsible for mowing and general maintenance of the concession stand and public restrooms. ***The Big Sandy Youth Association handles maintenance of lighting during their season – March through May.***

✓ **Concession stand, public restrooms, ballpark and parking areas**

The concession stand and public restrooms are available for use at any event. Both must be cleaned after the event is over. At the conclusion of an event, the organizers must clear and bag all trash from the ballfield, surrounding areas, public parking areas and, if applicable, private parking areas. Trash bags should be secured and left in front of the concession stand for pick up.

✓ **Food trucks**

A maximum of two (2) food trucks will be allowed. Food vendors must complete the Food Vendor Permit Mobile Application and submit it to City Hall for approval before the event.

✓ **Zero tolerance**

City of Big Sandy has **ZERO** tolerance for the following at Applegate Park:

1. Use, possession or being under the influence of alcohol or controlled substances;
2. Fighting, harassment, threats of violence or bullying;
3. Use of profanity or abusive language, especially toward children, coaches or umpires;
4. No weapons allowed.
5. No glass containers.

✓ **Prohibited activities**

1. No climbing trees, fences or gates.
2. No unregistered vehicles; i.e., skateboards, scooters, rip sticks, bikes, etc. Use of wheeled or motorized vehicles for persons with disabilities is permitted.
3. Defacing or destroying property or equipment is prohibited. Any damage incurred during an event will be the responsibility of the event organizer(s).
4. No pets allowed. Certified service animals will be allowed but must be on a leash at all times.
5. No digging of holes anywhere.
6. No water sports/activities.
7. Music will be permitted at the discretion of the event organizers but must stop at 10pm.
8. Children must not be left unattended and must be picked up by parents, guardians or authorized individuals before park closing time.

VIOLATION OF ANY APPLGATE PARK POLICIES/GUIDLINES **MAY** RESULT IN THE INDIVIDUAL(S) AND/OR ORGANZATIONS BEING DENIED FUTURE USE OF THE FACILITY. ANY DAMAGE TO THE PARK, BUILDINGS, OR SURROUNDING AREAS WILL BE THE RESPONSIBILITY OF THE EVENT ORGANIZER(S). ALL DECISIONS ARE AT THE DISCRETION OF THE MAYOR, CITY SECRETARY, CHIEF OF POLICE AND/OR PUBLIC WORKS DIRECTOR.

CHECK LIST:

_____ Park Policy received

_____ Park Reservation Agreement

_____ Base deposit paid

_____ Food Vendor Permit Mobile Application

Cleaned areas:

_____ concession stand

_____ restrooms

_____ ballfield/dugouts

_____ parking area(s)

_____ trash bagged