

City of Big Sandy

Big Sandy, Texas 75755

MINUTES TO REGULAR MEETING

Tuesday, May 21st, 2019, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on Tuesday, May 21st, 2019, at 6:00 p.m., in the Council Chambers at City Hall.

1. **Call to Order:** Mayor Parsons called the meeting to order at 6:00 p.m.
 - a. **Invocation** – Mr. Jerome Ellard
 - b. **Pledge of Allegiance** - City Secretary Laura Rex
 - c. **MEMBERS PRESENT:** Mayor Parsons, Don Cochran, Becky Desborough, and Andrew McIver.
 - d. **STAFF PRESENT:** Laura Rex, Scott Rogers, and Chief Tim Scott.
 - e. **OTHERS PRESENT:** Greta Attaway, Linda Francisco Barron, Will Brahic, Joy Clark, Helen Ellard, Jerome Ellard, Vol. Fire Dept. Chief Jeff Jones, Randal Klepfer, Anna McIver, Jimmy Nielsen, Theresa Olson, James Peterson, and Chaffin Smith.
2. **Citizen Participation:** Jimmy Nielsen addressed the council regarding if the state was going to correct the approach to Lexington Drive and concerns about potholes on Highway 80.
3. **Consent Agenda:**
 - a. **Minutes:** Cochran moved to approve the minutes for the March 19, 2019, April 16, 2019, and May 14, 2019 meetings and Desborough seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.
 - b. **Financial Reports:** Desborough moved to approve the April 2019 Financial Reports and McIver seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.
4. **Discussion/Action Items:**
 - a. **Volunteer Fire Dept:** Chief Jeff Jones reported the rescue of 4 people during the rainy and flooding conditions. No council action taken.
 - b. **Resolution: Certification of Unopposed Candidates:** Desborough moved to adopt **Resolution 2019-009** certifying the election of unopposed candidates and McIver seconded. Cochran, Desborough and McIver voted aye. Motion carried 3-0-0.

The following unopposed candidates are hereby declared elected to the offices specified below and were issued certificates of election:

Sonny Parsons, Mayor (2 Year Term)
Michael Baggett, Alderman - (2 Year Term)
Don Cochran, Alderman - (2 Year Term)
Andrew McIver, Alderman - Unexpired Term (1 Year Term)

- c. **Certificates of Election:** At 6:10, Mayor Parsons presented the Certificate of Election to 3 of the 4 declared candidates elect: Cochran, McIver and Parsons. Baggett was presented his Certificate of Election on May 20, 2019.
- d. **Statement of Elected Officials and Official Oaths:** At 6:15, City Secretary Laura Rex administered the statements of elected officials and swore in Mayor Sonny Parsons, and alderman Don Cochran and Andrew McIver. Michael Baggett was sworn in on May 20, 2019.
- e. **Citizen Requests:**
 - i. **Attaway, Greta: 710 West Cotton Street: Driveway Repair:** Mr. Davis will request an opinion from the Attorney General on whether or not the city can make the requested repairs to Ms. Attaway's driveway.
 - ii. **Barber, Peggy: 401 E Broadway: Request for minimum water bill and Water bill adjustment:** After discussion, Cochran moved to reduce her bill by \$172.25 to her 6 month average usage and McIver seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.
 - iii. **Hanson, James: PR 3409: Driveway Repair:** After discussion, Desborough moved to table this item and McIver seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.
 - iv. **Tyner, Sheri: 802 N Pearl: Culvert Request:** After discussion, Cochran moved to request an opinion from the Attorney General on whether or not the city can make the requested repairs and Desborough seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.
 - v. **Clark, Joy: Educational Programs:** Cochran moved to table this item and McIver seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.
- f. **Building Permits:**
 - i. **Clark, Joy: 119 W Groves:** Desborough moved to approve the building permit for 119 W Groves and McIver seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.
 - ii. **Greene, Texanna: 802 W Broadway:** Desborough moved to table and Cochran seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.
- g. **Water Bill Adjustments:** No action taken on this item.
- h. **105 W Broadway: Water & Sewer Tap Permit:** No action taken.
- i. **612 N Tyler Street Property:**
 - i. **Marc Nichols: Disaster Relief Center Designation:** Marc Nichols will be emailing some information regarding the disaster relief center designation.
 - ii. **Resolution: Policies & Procedures & Price for Rental:** McIver moved to table and Desborough seconded. Cochran, Desborough and McIver voted aye. Motion carried 3-0-0.

- j. **Henry & Peters: Sep. 30, 2017 Audit Increase of \$5000:** Cochran moved to pay Henry & Peters a total of \$15,000 as agreed in the letter of engagement and McIver seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.
- k. **Police: Approve Equipment Transfer by Randy's Auto Repair:** Desborough moved to approve the payment to Randy's Auto Repair for \$1,400 and Cochran seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.
- l. **Streets: Street Repairs: Lexington Street:** Lexington Drive: Mr. Rogers presented a total of three bids for the repair/replacement of Lexington as follows:
 - a. AK Contracting - \$151,316.90
 - b. L & L Asphalt Corporation - \$92,925
 - c. LS Equipment - \$100,557
 McIver moved to award the contract to L & L Asphalt Corp. and Desborough seconded. Desborough and McIver voted aye and Cochran abstained. Motion carried 2-0-1.
- m. **Water/Wastewater:**
 - vi. **Bids for Ford 555 Backhoe:** Cochran moved to advertise the Ford 555 Backhoe for sale and McIver seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.
 - i. **Frank Dupree: Approve Equipment Repairs:** Desborough moved to approve the repair of the backhoe at a cost of \$1003.25 and McIver seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.
 - vii. **Smith Pump: Quote to repair well pump @ T & P Well house:** Cochran moved to approve the repacking of the turbine pump for a cost of \$1,847 and Desborough seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.
- n. **Resolution: Appointing a Mayor Pro Tem for a One Year Term:** Desborough nominated Rex Rozell to serve as Mayor Pro Tem and approve **Resolution 2019-010** appointing him and Cochran seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.
- o. **Resolution: Hayes Engineering Contract:** Parks Master Plan: Cochran moved to approve **Resolution 2019-011**, a contract for \$15,000 for a Parks Master Plan and Desborough seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.
- p. **Resolution: Investment Policy:** No action taken.
- q. **Resolution: Purchasing Policy:** After discussion, Desborough moved to approve **Resolution 2019-012** updating the City of Big Sandy Purchasing Policy and Cochran seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.
- r. **Resolution: Volunteer Policies & Procedures:** No action taken.
- s. **Municipal Development District:** Typographical error.
- t. **Municipal Development District:**
 - i. **Appointment of Board of Directors:** Desborough moved to reappoint Don Cochran and Rick Peterson to the MDD Board of Directors, whose terms will

expire in February of 2021. McIver seconded. Desborough and McIver voted aye. Cochran abstained. Motion carried 2-0-1.

- ii. **Approve \$1,500 Donation to Big Sandy Pecan Festival:** Cochran moved to approve this MDD donation and McIver seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0.

u. **The Council may enter into Executive Session to: Discuss or deliberate the employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee pursuant to: Texas Government Code §551.074 [Personnel Related Matters] City Secretary Laura Rex.** Cochran moved to table this item and Desborough seconded. Cochran, Desborough, and McIver voted aye. Motion carried 3-0-0. Therefore, the council did not enter into executive session.

v. **Close Executive Session:** The council did not enter into executive session.

w. **Return to Open Session and take any action necessary as a result of discussions in preceding: Agenda Items No. (u) pursuant to Texas Government Code §551.074 [Personnel Related Matters] City Secretary Laura Rex:** The council did not enter into executive session.

x. **Memorial Park: Mayor Parsons:** Mayor Parsons discussed with the council the possibility of having a ribbon cutting for the Veterans Memorial on July 4, 2019. Linda Baggett spoke and suggested a ribbon cutting on Veteran's Day, Nov. 11, 2019. Mayor Parsons and the committee of Linda Baggett and Becky Desborough will be bringing more plans to the city council in future months.

y. **Upcoming Events:**

- i. **Heritage Center Events:** Anna Peterson updated the council with the current events at the Heritage Center: Health Talk on May 30th and plans to scheduled a CPR class.
- ii. **City Events:** City offices will be closed May 27th for Memorial Day and June 18th is the next regular city council meeting.

5. **Items from the Mayor:** None.

6. **Items from the Council:** None.

7. **Adjourn:** There being no further posted business before this Council, Desborough moved to adjourn the meeting at 7:57 p.m. and McIver seconded.



Sonny Parsons, Mayor



Laura M. Rex, City Secretary



Date