

City of Big Sandy

Big Sandy, Texas 75755

MINUTES TO MEETING Tuesday, July 18th, 2017, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on Tuesday, July 18th, 2017, at 6:00 p.m., in the Council Chambers at City Hall.

1. **Call to Order:** Mayor Parsons called the meeting to order at 6:00 p.m.
 - a. Pledge of Allegiance – Mr. Don Cochran
 - b. Invocation – Mr. Jabez Buchheit
 - c. MEMBERS: Mayor Sonny Parsons, Michael Baggett, Cindy Bauter, Don Cochran, and Ronnie Norman.
 - d. STAFF PRESENT: Ryan Kuhn, Laura Rex, Scott Rogers, and Chief Tim Scott. Andy Tefteller arrived at 6:15 p.m.
 - e. OTHERS PRESENT: Linda Baggett, Dwayne Canup, Ken Danapas, Volunteer Fire Chief Jeff Jones, Jabez and Marsha Buchheit; and Big Sandy Lions Club members: Ricky Caughron, Kyle Edge, Texanna Greene, Doug Strub, Geri Thompson and Bill Weaver.
2. **Consent Agenda and 3. Financial Reports:**
 - b. **Minutes:** Mr. Cochran moved to approve the minutes for the June 20, 2017, and June 30, 2017 meetings and the June 2017 Financial Reports Mr. Baggett seconded. Baggett, Bauter, Cochran, and Norman voted aye. Motion carried 4-0-0.
3. **Financial Reports:** See Item 2. above.
4. **Citizen Participation:** None.
5. **Discussion/Action Items:**
 - a. **Community Center Use: Big Sandy Lions Club:** After discussion, Mr. Cochran moved to approve Resolution 2017-022, a rental agreement with the Big Sandy Lions Club to rent the Community Center for their regular meetings on the 2nd and 4th Thursday's from 6-9 p.m. for a fee of \$5 per meeting. Baggett seconded. Baggett, Bauter, Cochran, and Norman voted aye. Motion carried 4-0-0.

Andy Tefteller arrived at 6:15 p.m.

- b. **Police:**
 - i. **Code Enforcement Update:** Chief Scott reported that Officer Gilow has issued 18 letters of non-compliance, of which 11 violations have been corrected and 7 remain.
- c. **VFD:** Vol. Fire Chief Jeff Jones reported on the number of calls the department responded to during the month of June: 10 medical and 2 fire. He also reported that Attack One (the SKID vehicle) was recently put into service on a fuel fire.
- d. **Water/Sewer:**

- i. **Texas Commission on Environmental Quality (TCEQ) Enforcement Action Letter/Proposed Agreed Judgment: Status Report:** Mr. Rogers has contacted TCEQ to determine the status of this situation. Mr. Tefteller offered to contact TCEQ to ensure that all requirements of the judgment are met by the mandatory deadlines. No council action taken.
 - ii. **Job Description: Wastewater Operator:** Mr. Parsons reported that he and Mr. Rogers have interviewed some candidates for the wastewater operator position based on the draft copy of the job description Mr. McWilliams left. No council action taken.
- e. **Authorized Signatories:** No action taken.
- f. **The Council DID NOT enter into Executive Session** to discuss or deliberate the employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee pursuant to: Texas Government Code §551.074 [Personnel Related Matters]: **Court Clerk.** Ms. Erin Bailey had submitted a letter of resignation to Court Administrator Laura Rex, but has since accepted a counter-offer to remain in the position with a different work schedule. No council action taken.
- g. **The Council DID NOT enter into Executive Session** to discuss or deliberate the employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee pursuant to: Texas Government Code §551.074 [Personnel Related Matters]: **Court Administrator.**

After discussion, the City Council unanimously passed a vote of confidence in the Court Administrator Laura Rex and expressed their desire for her to continue in the position she was appointed to in October of 2013. Mr. Cochran made the motion and Mr. Norman seconded. Baggett, Bauter, Cochran and Norman voted aye. The vote of confidence passed 4-0-0.
- h. **See Item 5.f. and 5.g. above.**
- i. **Resignation of Alderman Sue Jones:** Mr. Baggett moved to accept Sue Jones' letter of resignation dated July 7, 2017 and Mr. Norman seconded. Baggett, Bauter, Cochran and Norman voted aye. Motion carried 4-0-0.
- c. **Resolution: Appointing a Mayor Pro Tem:** Mr. Cochran moved to adopt Resolution 2017 - 023 appointing Mr. Michael Baggett as the mayor pro tem until May of 2018 and Mr. Norman seconded. Bauter, Cochran and Norman voted aye. Baggett abstained. Motion carried 3-0-1.
- j. **2017 2018 TML IRP Rerate Exposure Summary:** Dr. Bauter moved to approve the 2017-2018 TML IRP Rerate Exposure Summary with a 1.25% increase with the condition that the list of equipment be updated and Mr. Baggett seconded. Baggett, Bauter, Cochran and Norman voted aye. Motion carried 4-0-0.

6. Items from the Mayor:

- a. **City Wide Clean Up:** City clean up is progressing as the landscape crew works weekly mowing, sweeping and clearing city streets and ditches.
- b. **City Council Assignments:**
 - i. **Departments:** Mayor Parsons has assigned each of the council members a department of the City to work with.
 - ii. **Zones:** Mayor Parsons has assigned each of the council members a zone (or section) of the City limits to work with.
- c. **Mayor's Advisory Committee:** Mr. Parsons plans to hold the first advisory committee meeting later this month.
- d. **Enhancement Grant Update:** The Enhancement Grant committee has met with Troy Brown, the grant architect, who is working on developing a new floor plan for the proposed building on Gilmer Street.
- e. **Municipal Development District:** The state will be working to make the conversion from the voter-approved change from the Big Sandy Comm. Dev. Corp. to the Municipal Development District. The changes should be done by January 1, 2018.
- f. **Personnel Policies Update:** Dr. Bauter will continue to work on the proposed new personnel policy to present to the city council at a future meeting.
- g. **Employee Interviews Update:** See item 5.e.ii. above.
- h. **National Night Out:** Texas Night Out is currently scheduled for October 3, 2017 (the first Tuesday in October). Mr. Parsons has asked that each of the council members host a party in their designate zone.
- i. **Property Inventory Sale:** The City will be planning a property inventory sale later this year to dispose of several surplus items at the City shop that are no longer needed, including a Ford backhoe, a dump truck, and a grader, as well as some other items.
- j. **Budget Workshop and Meetings:** Mr. Parsons announced that the first budget meeting will be August 4, 2017 at 8:30 a.m.
- k. **Property for new homes:** Mr. Parsons would like the city to identify potential sites for new home building in the city limits.

7. Items from the Council:

Mr. Cochran expressed deep gratitude and admiration for Mr. Parsons and his dedicated service with cleaning up the City.

Mr. Baggett reported that he has received some complaints on fireworks being set off after 10 p.m. on the 4th of July.

Dr. Bauter inquired about the dumpster enclosure bids. Ms. Rex reported that she has had received no response to her request for bids to present to the council, but is still pursuing bids for the project.

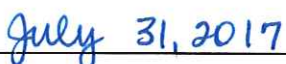
8. **Adjourn:** There being no further posted business before this Council, Mr. Cochran moved to adjourn the meeting at 7:52 p.m. and Ms. Bauter seconded.



Sonny Parsons, Mayor



Laura M. Rex, City Secretary



Date