

City of Big Sandy

Big Sandy, Texas 75755

MINUTES TO MEETING

Tuesday, June 20th, 2017, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on Tuesday, June 20th, 2017, at 6:00 p.m., in the Council Chambers at City Hall.

1. **Call to Order:** Mayor Parsons called the meeting to order at 6:00 p.m.
 - a. Pledge of Allegiance – Mr. Don Cochran
 - b. Invocation – Mr. Chad Lee
 - c. MEMBERS: Mayor Sonny Parsons, Michael Baggett, Cindy Bauter, Don Cochran, Sue Jones, and Ronnie Norman.
 - d. STAFF PRESENT: Donna Blalock, Everett McWilliams, Laura Rex, and Chief Tim Scott.
 - e. OTHERS PRESENT: Dwayne Canup, Ken Danapas, Volunteer Fire Chief Jeff Jones, Chad Lee, Megan McDonald, Ellis Stewart, Mary Kay Thomas, and Big Sandy Lions Club members Ricky Caughron, Kyle Edge, Lois Priebabach, and Geri Thompson.
2. **Consent Agenda:**
 - a. **Minutes:** Mr. Baggett moved to approve the minutes for the May 9, 2017, May 16, 2017, June 2, 2017 and June 8, 2017 meetings and Ms. Bauter seconded. Baggett, Bauter, Cochran, Jones, and Norman voted aye. Motion carried 5-0-0.
3. **Financial Reports:** Mr. Cochran moved to approve the May 2017 Financial Reports and Mr. Baggett seconded. Baggett, Bauter, Cochran, Jones, and Norman voted aye. Motion carried 5-0-0.
4. **Citizen Participation:**
 - a. Kyle Edge of Mobility addressed the council regarding a lease agreement for a cell phone tower to be located in the City right of way on Wildcat Drive.
 - b. Megan McDonald addressed the council regarding the 112,000 gallons of water that went through her water meter at her rent house at 106 N Pearl.
5. **Discussion/Action Items:**
 - a. **Addendum to the Agreement with Amazing Grants for the City's TCF/Downtown Revitalization Grant award #7216222:** Mr. Norman moved to approve Resolution 2017-020 approving an addendum to the agreement with Amazing Grants and Mr. Baggett seconded. Baggett, Bauter, Cochran, Jones, and Norman voted aye. Motion carried 5-0-0.
 - b. **Community Center Use: Big Sandy Lions Club:** Ms. Geri Thompson, President of the Big Sandy Lions Club, presented a 20 minute slideshow about the Club and asked the council to consider renting the City Community Center to them for their regular meetings on the 2nd and 4th Thursday's from 6-9 p.m. Mr. Cochran moved to table this item until City Attorney Tefteller can provide counsel the matter and Ms. Jones seconded. Baggett, Bauter, Cochran, Jones, and Norman voted aye. Motion carried 5-0-0.

- c. **Bids for Dumpster Enclosure at City Park:** Mr. Cochran moved to go out for bids for this project and Ms. Bauter seconded. Baggett, Bauter, Cochran, Jones, and Norman voted aye. Motion carried 5-0-0.
- d. **Set Date for Special Meeting with Greg Smith, RE: Mun. Dev. District:** Mr. Parsons asked the council members which dates would work best for them to schedule a workshop with Greg Smith, City Manager of Sheandoah, Texas. No council action taken.
- e. **Mosquito Control: Approve Chemical Purchase for 2 drums:** Mr. Cochran moved to approve the purchase of 2-55 gallon drums of mosquito chemical at an approximate cost of \$2,540 and Mr. Baggett seconded. Mr. Cochran moved to go out for bids for this project and Ms. Bauter seconded. Baggett, Bauter, Cochran, Jones, and Norman voted aye. Motion carried 5-0-0.
- f. **Police:**
 - i. **Code Enforcement Officer:** Chief Scott announced that Officer Manfred Gilow will start providing basic code enforcement for the City. Initially, Officer Gilow will send letters of non-compliance to help facilitate the city-wide clean-up effort and to abate nuisances such as unregistered vehicles and tall weeds.
- g. **VFD:**
 - i. **SKID Grant Conversion:** Volunteer Fire Dept. Chief Jeff Jones reported that the conversion of the SKID vehicle was mostly finished.
- h. **Water/Sewer:**
 - i. **Texas Commission on Environmental Quality (TCEQ) Enforcement Action Letter/Proposed Agreed Judgment: Status Report:** Mr. Tefteller agreed to meet with the Public Works Director to finalized the letter of compliance and report back to the city council at the next meeting. Mr. Norman moved to table this item to the July meeting and Ms. Bauter seconded. Mr. Cochran moved to go out for bids for this project and Ms. Bauter seconded. Baggett, Bauter, Cochran, Jones, and Norman voted aye. Motion carried 5-0-0.
 - ii. **Purchase of Blower for Wastewater Treatment Plant:** The wastewater plant only has one operational blower at this time. After discussion, the council requested that Mr. McWilliams report back to the council at the June 30, 2017 meeting on the following items: the cost to replace the broken blower, the cost to repair the broken blower, and the cost to rent a blower in the event that the single operational unit fails. Mr. Cochran moved to table this item to the June 30, 2017 meeting and Mr. Norman seconded. Mr. Cochran moved to go out for bids for this project and Ms. Bauter seconded. Baggett, Bauter, Cochran, Jones, and Norman voted aye. Motion carried 5-0-0.

Mr. Norman left the meeting at 8:10 p.m.

- iii. **Resolution RE: Financing for Painting/Repairs on Water Tanks:** Mr. Cochran moved to approve Resolution 2017-021 approving a 7 year loan @ 4.25% interest rate for \$350,000 to finance the Painting and Repairs on the water tanks on Boulder and Wildcat Drives and Ms. Bauter seconded. Baggett, Bauter, Cochran, and Jones voted aye. Motion carried 4-0-0.
- iv. **Job Description: Wastewater Operator:** Mr. McWilliams did not have a draft copy of the job description finished. Ms. Jones moved to table to the June 30, 2017 meeting and Mr. Baggett seconded. Baggett, Bauter, Cochran, and Jones voted aye. Motion carried 4-0-0.
- v. **Water/Sewer Tap Application for Wayne Davis on Dial Road:** After discussion, Mr. Cochran moved to install the water tap for Wayne Davis on his property outside the city limits on Dial Road and Ms. Bauter seconded. Baggett, Bauter, Cochran, and Jones voted aye. Motion carried 4-0-0.
- vi. **Water Tank Painting: Logo Design:** Ms. Jones moved to approve the logo design for the water tank on Wildcat Drive and Ms. Bauter seconded. Baggett, Bauter, Cochran, and Jones voted aye. Motion carried 4-0-0.
- i. **The Council entered into Executive Session at 8:40 p.m.** to discuss or deliberate the employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee pursuant to: Texas Government Code §551.074 [Personnel Related Matters]: **Jessica Garmon, j. Municipal Attorney Andy Tefteller, k. Municipal Judge Donna Blalock, and l. Public Works Director Applicants.**
- j. **See Item 5.i. above.**
- k. **See Item 5.i. above.**
- l. **See Item 5.i. above.**
- m. **The Council returned to Open Session at 8:40 p.m.:** with the following action:
 - i. **Agenda Item No. (i) Jessica Garmon:** Ms. Bauter moved to accept the resignation of Jessica Garmon effective immediately and Ms. Jones seconded. Baggett, Bauter, Cochran, and Jones voted aye. Motion carried 4-0-0.
 - ii. **Agenda Item No. (j) Municipal Attorney Andy Tefteller:** Mr. Baggett moved to appoint Mr. Andy Tefteller as Municipal Attorney for a 2 year term at a monthly rate of \$1,000 and Ms. Jones seconded. Baggett, Bauter, Cochran, and Jones voted aye. Motion carried 4-0-0.
 - iii. **Agenda Item No. (k) Municipal Judge Donna Blalock:** Mr. Baggett moved to reappoint Ms. Donna Blalock as Municipal Judge for another 2 year term at a monthly rate of \$1,200 and Ms. Bauter seconded. Baggett, Bauter, Cochran, and Jones voted aye. Motion carried 4-0-0.
 - iv. **Agenda Item No. (l) Public Works Director Applicants:** Mr. Cochran moved to table this item to the June 30, 2017 meeting and Ms. Jones seconded. Baggett, Bauter, Cochran, and Jones voted aye. Motion carried 4-0-0.

6. **Items from the Mayor:**

a. **City Council Assignments:**

i. **Departments:** Mayor Parsons is working on assigning each of the council members a department of the City to work with.

ii. **Zones:** Mayor Parsons is working on assigning each of the council members a zone (or section) of the City limits to work with.

7. **Items from the Council:** Mr. Cochran, who has been assigned to work with the Public Works Department, reported to the council that he has been to the City shop and would like the council to consider getting rid of some surplus equipment located there, including: a Ford backhoe, a dump truck, and a grader, as well as some other items which will be outlined more in a future meeting.

8. **Adjourn:** There being no further posted business before this Council, Mr. Cochran moved to adjourn the meeting at 9:35 p.m. and Ms. Bauter seconded.

Sonny Parsons, Mayor

Laura M. Rex, City Secretary

Date