

# City of Big Sandy

Big Sandy, Texas 75755

## MINUTES TO MEETING

Tuesday, April 18<sup>th</sup>, 2017, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on Tuesday, April 18<sup>th</sup>, 2017, at 6:00 p.m., in the Council Chambers at City Hall.

1. **Call to Order:** Mayor Church called the meeting to order at 6:00 p.m.
  - a. Pledge of Allegiance – Mr. Michael Baggett
  - b. Invocation – Mr. Sonny Parsons
  - c. MEMBERS: Mayor Nancy Church, Michael Baggett, Sue Jones, Sonny Parsons and John Worden. Ronnie Norman arrived at 6:05 p.m.
  - d. STAFF PRESENT: Everett McWilliams, Laura Rex, and Chief Tim Scott.
  - e. OTHERS PRESENT: Chad Decuir, Ken Danapas, Michael Harman, Volunteer Fire Chief Jeff Jones, Jose Rios, Mary Lynn Still, Mary Kay Thomas and Stephen Winchell.
2. **Consent Agenda:**
  - a. **Minutes:** Mr. Parsons moved to approve the minutes for the Feb. 21, 2017, Feb. 28, 2017, Mar. 21, 2017, Mar. 29, 2017, and Apr. 12, 2017 meetings and Mr. Baggett seconded. Baggett, Jones, Parsons and Worden voted aye. Motion carried 4-0-0.
3. **Financial Reports:** Mr. Parsons moved to accept the March 2017 financials as presented and Ms. Jones seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
4. **Citizen Participation:** None.
5. **Discussion/Action Items:**
  - o. **VFD:**
    - i. **Purchase of SCBA Air Packs:** Mr. Stephen Winchell addressed the council and demonstrated how a SCBA Air Pack is used. The Vol. Fire Dept. would like to purchase 10 reconditioned SCBA Air Packs from Dalmatian Fire Equip for \$12,980. They plan to finance the purchase with \$5,500 raised at the VFD April Fundraiser and \$7,480 from the VFD maintenance & operations account. Mr. Worden moved to approve the purchase as outlined, and Mr. Baggett seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
  - a. **Wayne Davis: Railroad Blocking City Streets:** Mr. Davis was not present. No action taken.
  - b. **Contract with Amazing Grants for grant management services for the City's TCF/Downtown Rev. Grant award, Contract #7216222:** Mr. Worden moved to approve Resolution 2017-006 approving a contract with Amazing Grants for grant management services and Mr. Norman seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.

- c. **Contract with Hayes Engineering for engineering services for the City's TCF/Downtown Rev. Grant award, Contract #7216222:** Mr. Parsons moved to approve Resolution 2017-007 approving a contract with Hayes Engineering for engineering services and Mr. Norman seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- d. **Resolution designating individuals as authorized signatories for the City's TCF/Downtown Rev. Grant, Contract #7216222 and Signatories Designation Form for Contract #7216222:** Mr. Norman moved to approve Resolution 2017-008 approving authorized signatories and Mr. Baggett seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- e. **Update resolutions and authorized signatories designation form for Contract #7215040 and Contract #7215008:** Mr. Norman moved to approve Resolution 2017-009 and 2017-010 approving authorized signatories and Mr. Baggett seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- f. **Resolution appointing Labor Standards Officer for TxDBG Downtown Rev. Grant #7216222:** Mr. Worden moved to approve Resolution 2017-011 appointing Mary Kay Thomas as Labor Standards Officer and Mr. Baggett seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- g. **Update Labor Standards Officer for Contract #7215040 and Contract #7215008:** Mr. Worden moved to approve Resolution 2017-012 and Resolution 2017-013 appointing Mary Kay Thomas as Labor Standards Officer and Mr. Baggett seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- h. **Resolution regarding Civil Rights, Citizen Participation Plan, Fair Housing Month Proclamation and authorize publication of Fair Housing advertisement:** Mr. Parsons moved to approve Resolution 2017-014 and Ms. Jones seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- i. **Limited English Proficiency requirements for TCF/Downtown Rev. Grant #7216222:** According to 2013 Census Data, less than 1% of the population of the City of Big Sandy speaks English "less than very well." Therefore, no translation or interpretation services will be required for grant related notices. No action taken.
- j. **Resolution authorizing Mayor to execute Initial Acquisition Report reporting no acquisition:** Mr. Parsons moved to approve Resolution 2017-015 authorizing the Mayor to execute the Initial Acquisition Report and Mr. Baggett seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- k. **AEP Swepco: Resolution to suspend rate increase:** Ms. Jones moved to approve Resolution 2017-016 suspending the AEP Swepco rate increase and Mr. Norman seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.

- i. **CenterPoint Energy 2017 Annual GRIP Adjustment:** Ms. Jones moved to suspend the interim rate adjustment for the Gas Reliability Infrastructure Program (GRIP) for 45 days and Mr. Baggett seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- m. **City Website:** Ms. Rex gave a presentation about the updated city website, [bigsandytx.gov](http://bigsandytx.gov) which went live April 1, 2017.
- n. **Police:**
  - ii. **Part-time Peace Officer:** After discussion, Mr. Worden moved to approve the hiring of a part-time peace officer not to exceed 90 hours per month @ \$15 per hour and Mr. Parsons seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- o. **VFD:**
  - iii. **Purchase of SCBA Air Packs:** See item 5.(0) above.
- p. **Water/Sewer:**
  - i. **Road bore under FM 2911** to tie water line running up FM 2911 from SH 155 to increase water pressure to homes to be in compliance: Mr. McWilliams suggested this as a solution for the 6 houses that currently have water pressure lower than 25 PSI. Mr. McWilliams reported that the materials will cost \$5,246.95. Mr. Baggett moved to approve the purchase of materials as outlined with Wayne Davis donating the boring equipment and Mr. Parsons seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
  - ii. **Texas Commission on Environmental Quality (TCEQ) Enforcement Action Letter/Proposed Agreed Judgment:** Mayor Church and Mr. McWilliams are still working on the action plan. No action taken.
  - iii. **Review and/or award financing** for maintenance and repair for elevated water storage tanks (50,000 gallon on Wildcat Drive; 200,000 gallon on Boulder Street). No action taken.
  - iv. **2017 TCEQ Inspection Quote for 4 water tanks:** Mr. McWilliams presented a bid from Texas Tank Services for the required annual inspection for the 4 water tanks for \$1,476. Mr. Parsons moved to approve the inspections as quoted and Mr. Worden seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- q. **Resolution: May 6, 2017 Election:** Mr. Norman moved to approve Resolution 2017-017 updating information regarding the May 6, 2017 election and Mr. Worden seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- r. **Resolution: Creation of General Fund Reserve Account:** No action taken.
- s. **Resolution: Creation of Water/Sewer Fund Reserve Account:** No action taken.

t. **Safe Routes to School Application:** No action taken. Mayor Church has called a special meeting for April 27, 2017 @ 8:00 a.m. for this agenda item.

6. **Items from the Mayor:**

- a. Dr. Eckels: Mayor Church was responding to a request from the February 21, 2017 meeting wanting to know who Dr. Eckels is. She reported to the council that he is a code enforcement trainer.
- b. Similar to Item 6.(a), Mayor Church reported to the council that she had previously pursued an interlocal agreement with the City of White Oak for Code Enforcement.
- c. Mayor Church asked the council to consider a part-time position to assist Joe Pope with mowing maintenance in the City.
- d. Mayor Church announced that Skippy will be leaving the position of Public Works Director effective June 1, 2017.

7. **Items from the Council:** Nothing.

8. **Adjourn:** There being no further posted business before this Council, Ms. Jones moved to adjourn the meeting at 7:23 p.m. and Mr. Worden seconded.

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Nancy Church, Mayor

Laura M Rex  
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Laura M. Rex, City Secretary

April 24, 2017  
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Date