

# City of Big Sandy

Big Sandy, Texas 75755

## MINUTES TO MEETING

Tuesday, January 10<sup>th</sup>, 2017, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on Tuesday, January 10<sup>th</sup>, 2017, at 6:00 p.m., in the Council Chambers at City Hall.

1. **Call to Order:** Mayor Nancy Church called the meeting to order at 6:00 p.m.
  - a. Pledge of Allegiance – Chief Tim Scott
  - b. Invocation – Mr. Dwayne Canup
  - c. MEMBERS: Nancy Church, Michael Baggett, Sue Jones, Ronnie Norman, Sonny Parsons and John Worden.
  - d. STAFF PRESENT: Manfred Gilow, Everett McWilliams, Laura Rex, and Chief Tim Scott.
  - e. OTHERS PRESENT: Linda Baggett, VFD Chief Jeff Jones, and Dorrel Lopez.
  
2. **Consent Agenda:**
  - a. **Minutes and b. Financial Reports:** Mr. Worden moved to table the Dec. 13, 2016 minutes and the December 2016 Financial Reports to the February council meeting and Mr. Baggett seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
  
3. **Citizen Participation:** None.
  
4. **Discussion/Action Items:**
  - a. **Construction bid for TXCDB Grant #7215008:** Mr. Parsons moved to reject the single bid received from HBR Construction for \$725,700 and Mr. Baggett seconded. Baggett, Jones, Norman and Parsons voted aye. Worden abstained. Motion carried 4-0-1.
  - b. **Re-advertise for construction bids for TXCDB Grant #7215008:** Mr. Norman moved to re-advertise for construction bids for TXCDB Grant #7215008 and Ms. Jones seconded. Baggett, Jones, Norman and Parsons voted aye. Worden abstained. Motion carried 4-0-1.
  - c. **Rebecca Gennings/Dorrel Lopez: Drainage issues 503 N Tyler:** Mr. McWilliams reported that they intend to pump the water out of the ditch in the next few weeks so they can fix the leak on the water main which they think is causing the drainage issue. No council action taken.
  - d. **Rosemary Thompson: Water Leak Adjustment:** Mr. Parsons moved to adjust Rosemary Thompson's bill to \$172.25 and Mr. Norman seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
  - e. **911 Addressing:** After discussion, Mr. Worden moved to table this item and invite a representative from ETCOG to the February council meeting to address the council's concerns and Mr. Baggett seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.

- f. **AEP Swepco Proposed Rate Increase:** Mr. Baggett moved to approve Resolution 2017-001 delaying the AEP Swepco proposed rate increase and Mr. Worden seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- g. **May 6th, 2017 Election:**
- i. **Regular: Election of Mayor & 2 Alderman**
  - ii. **Special: Reauthorize Street Maintenance Tax**
  - iii. **Special: Municipal Development District**
- Mr. Worden moved to order the regular and special election for the items outlined above for May 6, 2017 and Ms. Jones seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- h. **Personnel Policy Update: Section 306.03: Time Clock:** Chief Scott reported that the biometric time clock has been successfully installed at the Public Works Office.
- i. **Personnel Policy Review: Date of Special Meeting:** Mayor Church announced a workshop for January 31, 2017 at 6:00 p.m.
- j. **Police:**
- i. **Ordinance Update: Chapter 71 Traffic Schedules:** After discussion, Mr. Worden moved to approve Ordinance 2017-001 revising Chapter 71 Traffic Schedules and Ms. Jones seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- k. **VFD:**
- i. **Open Bids: SKID Grant Expenses:** Ms. Church opened the three bids received: Favor Fire Apparatus - \$27,500; JR's Automotive Restoration - \$20,000; and Neel Fire Protection Apparatus, Inc - \$22,500.
  - ii. **Review Bids: SKID Grant Expenses:** The council reviewed the 3 bids.
  - iii. **Accept/Reject Bids: SKID Grant Expenses:** After discussion, Ms. Jones moved to accept JR's Automotive Restoration bid of \$20,000 with the following conditions:
    1. The following paragraph is struck from the bid: "Complete payment up front of this total will render the best possible price on the parts and materials and the quickest completion time frame," and
    2. Payment will be made after the receipt of itemized invoices from vendors as work progresses, and
    3. All work performed will be subject to a lifetime warranty.

Mr. Baggett seconded. Baggett, Jones, Norman, and Worden voted aye. Parsons abstained. Motion carried 4-0-1.
- l. **Water/Sewer:**
- i. **Replacement Box - Lift Station on 2911:** Mr. Worden moved to purchase the replacement panel box for the lift station on FM 2911 for \$1,500 and Mr. Norman seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
  - ii. **Chlorine Scales for Wastewater Plant:** Mr. Norman moved to purchase a switchover for \$2,677.50 and chlorine scales for \$1,662.50 for the wastewater plant and Mr. Worden seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- m. **Personnel Policy: Evaluations/Raises for City of Big Sandy Department Heads:** Mr. Worden moved to table this item to the February meeting and Mr. Norman seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.

n. **Big Sandy Community Development Corporation:**


- i. **Application for Appointment to City Boards, Commissions and Committees:**  
Mr. Parsons moved to accept the revised application as presented and Mr. Worden seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- ii. **Executive Session:** The council did not enter into executive session.
- iii. **Return to Open Session:** See item 4(n)(ii).
- iv. **Payment of Big Sandy Comm. Develop. Corp. Bills:**

5. **Items from the Mayor:**

- a. Mayor Church reported that the tire plant will not be coming to Big Sandy, or the state of Texas. She also reported the possibility of Sanderson Farms locating a poultry food processing plant in Big Sandy.

6. **Items from the Council:** Mr. Parsons asked that the job description for the Public Works Director be ready for council review by January 31, 2017.

7. **Adjourn:** There being no further posted business before this Council, Mr. Worden moved to adjourn the meeting at 9:11 p.m. and Mr. Baggett seconded.

  
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Nancy Church, Mayor

  
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Laura M. Rex, City Secretary

  
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Date