

# City of Big Sandy

Big Sandy, Texas 75755

## MINUTES TO MEETING

Tuesday, November 8<sup>th</sup>, 2016, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on Tuesday, November 8<sup>th</sup>, 2016, at 6:00 p.m., in the Council Chambers at City Hall.

1. **Call to Order:** Mayor Nancy Church called the meeting to order at 6:00 p.m.
  - a. Pledge of Allegiance – Mayor Church
  - b. Invocation – Mr. Sonny Parsons
  - c. MEMBERS: Nancy Church, Michael Baggett, Sue Jones, Ronnie Norman, Sonny Parsons and John Worden.
  - d. STAFF PRESENT: Ryan Kuhn, Tony Pradia, Laura Rex, and Chief Tim Scott. Andy Tefteller arrived at 6:05 p.m.
  - e. OTHERS PRESENT: Linda Baggett, and VFD Chief Jeff Jones.
  
2. **Consent Agenda:**
  - a. **Minutes and b. Financial Reports:** Mr. Parsons moved to approve the consent agenda as corrected, including the October 11, 2016, and October 18, 2016 and the October 2016 Financial reports and Mr. Baggett seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
  
3. **Citizen Participation:** None.
  
4. **Discussion/Action Items:**
  - a. **AEP Swepco Rate Increase:** According to Section 33.024(a) of the Public Utility Regulatory Act, Ms. Rex has been notified by AEP Swepco that they intend to file an intent to change its rates charged to Texas Retail customers. No council action taken.
  
  - b. **Fire Safety Inspection Report:** The Deputy State Fire Marshall visited City Hall on October 12<sup>th</sup> and issued an updated safety inspection report stating, 'all previously noted violations have been corrected and this file is closed.' The letter/report was distributed to the City Council. No council action taken.
  
  - c. **Suddenlink Rate Increase:** Ms. Rex has been notified by Suddenlink that effective December 1, 2016, there will be changes to certain equipment fees, programming surcharges and package pricing for residential and commercial customers. The letter was distributed to the City Council. No council action taken.
  
  - d. **Policy for Appointment to City Boards, Commissions and Committees:** The policy was approved at the October 11, 2016 meeting. No council action.


- e. **Application for Appointment to City Boards, Commissions and Committees:** Mr. Parsons moved to accept the application form as presented and Mr. Worden seconded with the understanding that all current Big Sandy CDC members receive a copy by mail as soon as possible and be required to complete it and return it to the City Secretary no later than November 23, 2016. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
  - f. **Personnel Policy: Section 306.03: Time Cards:** After discussion, Mr. Worden moved to relocate the biometric time clock currently located at City Hall to the Public Works department located at 102 N Tyler **IF** there is internet access between City Hall and the public works department. Chief Scott is expecting a technician to determine access in the next few weeks. Mr. Norman seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
  - g. **Video Camera Purchase:** Sergeant Kuhn has received a quote for a remote controlled video camera to record the city council meetings for \$7,180.00. After discussion, Mr. Worden moved to request an updated bid for the cost of a base model camera and report back to the city council as soon as it's available and Mr. Norman seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
  - h. **Water/Sewer/Sanitation Policy on Billing Errors:** After discussion, Mr. Baggett moved to refund sanitation overcharges on 3 accounts: Euna Beecham \$102.84; Donald Himel \$107.17 and Helen Strickland \$102.84 and to table a water/sewer/sanitation policy. Ms. Jones seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
  - i. **Personnel Policy: Evaluations/Raises for City of Big Sandy Department Heads:** No council action taken.
5. **Items from the Mayor:**
- a. Mayor Church announced that the Big Sandy CDC has scheduled a meeting for Monday, Dec. 5, 2016 @ 6:00 p.m. to discuss the restatement of by-laws with the city council.
  - b. The annual Chamber of Commerce parade will be held Thursday, Dec. 15th with line-up at 6 p.m. on Pearl Street.
  - c. Mayor Church presented the council with an illustrated design of the new downtown center.
6. **Items from the Council:** None.
7. **Items from Departments:**
- a. **CDC:** See items under Items from the Mayor.
  - b. **Police:** Chief Scott introduced Tony Pradia as the newest reserve officer for the City of Big Sandy Police Department.

c. VFD:

- i. Fire Hydrant Replacement: Fire Chief Jones asked the council to replace the fire hydrant located near the Volunteer Fire Department in an effort to improve the ISO rating for the City. Ms. Jones moved to approve the purchase of the new hydrant along with related parts for approximately \$2700 and Mr. Worden seconded. Baggett, Jones, Norman, Parsons and Worden voted aye. Motion carried 5-0-0.
- ii. ISO Rating: Fire Chief Jones announced that the ISO rating for the City is currently 7 and he hopes it can be lowered to a 4.

d. Water/Sewer: None

8. **Adjourn:** There being no further posted business before this Council, Mr. Worden moved to adjourn the meeting at 7:14 p.m. and Mr. Norman seconded.

  
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Nancy Church, Mayor

  
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Laura M. Rex, City Secretary

  
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Date