

City of Big Sandy

Big Sandy, Texas 75755

MINUTES TO PUBLIC HEARING and REGULAR MEETING

Tuesday, December 18th, 2018, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on Tuesday, December 18th, 2018, at 6:00 p.m., in the Council Chambers at City Hall.

1. **Call to Order:** Mayor Parsons called the meeting to order at 6:00 p.m.
 - a. Invocation – Mayor Sonny Parsons
 - b. Pledge of Allegiance - Mr. Rex Rozell
 - c. **MEMBERS PRESENT:** Mayor Parsons, Don Cochran, Becky Desborough and Rex Rozell.
 - d. **STAFF PRESENT:** Sergeant David Easterling, Laura Rex, Scott Rogers, and Chief Tim Scott.
 - e. **OTHERS PRESENT:** Linda Baggett, David Cleveland of ETCOG, and Stephanie Heffner of ETCOG, Chief Jeff Jones, Ken Danapas, and Stephen Winchell of the City Volunteer Fire Department and Ronnie Mitchell, Upshur County Constable.
2. **Citizen Participation:** Ronnie Mitchell, newly appointed Upshur County Constable, introduced himself to the city council.
3. **Consent Agenda:**
 - a. **Minutes:** Cochran moved to approve the minutes for the November 20, 2018 meeting and Desborough seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.
 - b. **Financial Reports:** Rozell moved to approve the November 2018 Financial Reports and Cochran seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.
4. **Discussion/Action Items:**
 - a. **Volunteer Fire Dept:** Vol. Fire Dept. Chief Jones reported that the Volunteer Fire Department has received a \$15,000 Grant that they will be using to purchase bunker gear for the top officers of the department.

After discussion, Cochran moved to approve the matching funds of \$1,500 to be expended from the Big Sandy Fire Dept. Inc. 501(c)3 account and Desborough seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.
 - b. **Conduct Close-Out Public Hearing regarding TxCDBG #7216222:** The close-out public hearing was opened at 6:05 p.m. Mayor Parsons made some comments regarding the Heritage Center, which has been completed. The public hearing was closed at 6:08 p.m.
 - p. **Resolution: Dedication of fire engine in honor of Jesse Allen:** Cochran moved to approve **Resolution 2018 - 038** dedicating the 2018 Deep South Fire Truck Tanker in honor of Jesse Allen and Rozell seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.

- n. **Resolution: ETCOG - Piney Wood 911 District:** After discussion, Rozell moved to approve Resolution 2018 - 036 authorizing the Piney Woods 911 District and Desborough seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.
- c. **Authorize the Mayor to execute Performance Statement Modification #1 regarding TxCDBG #7216222:** Desborough moved to authorize the Mayor to sign Modification #1 for TxCDBG #7216222 and Rozell seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.
- d. **Authorize the Mayor to execute the Project Completion Report regarding TxCDBG #7216222:** Rozell moved to authorize the Mayor to execute the Project Completion Report for TxCDBG #7216222 and Cochran seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.
- e. **Police:**
 - i. **Department Update:** Chief Scott introduced Sergeant David Easterling, who was hired on December 10, 2018.
- f. **Water/Wastewater:**
 - i. **Lift Station Lid Repair @ 902 W Broadway:** Cochran moved to approve the repair of the lift station lid @ 902 W Broadway for a price of \$2,145 and Desborough seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.
 - ii. **Water Tank Repairs: T & P Ave & College Street:** Rozell moved to approve the tank repairs as presented up to \$1,500 and Cochran seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.
 - iii. **Truck Repairs: 2007 Chevy 3500:** Rozell moved to approve the needed repairs up to \$2,000 and Desborough seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.
- g. **Water Bill Adjustment: Candella Farmer 235 PR 3490:** Rozell moved to reduce the water bill by \$445.94 to a total of \$100 and Cochran seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.
- h. **Appraisal of 117 E Gilmer Street Property:** Rozell reported that the survey for the property was just completed and that we are in the processing of closing on the property. No council action taken.
- i. **Appraisal of 612 N Tyler Street Property:** Rozell reported that this survey has been ordered but not completed. No council action taken.
- j. **Big Sandy Heritage Center**
 - ii. Resolution adopting Policies & Procedures: No council action taken.
- k. **Municipal Dev. District: Proposed consulting contract with Debbie Wood:** Desborough moved to approve the consulting contract with Debbie Wood (which had previously been approved by the Municipal Development District) at a cost of \$1,200 and Cochran seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.

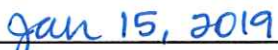
- l. **Personnel Policy: 2019 Holidays:** Cochran moved to approve the 2019 Holidays as presented and Rozell seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.
 - m. **Relocation of building at Applegate Softball Field:** After discussion, Mayor Parsons suggested the building be relocated to the Public Works Shop on Boulder Avenue. Cochran moved to approve the relocation and Desborough seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.
 - n. **Resolution: ETCOG - Piney Woods 911 District:** See action above.
 - o. **Resolution: Declaring Surplus Property:** Cochran moved to approve **Resolution 2018 - 037** declaring surplus property and Desborough seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.
 - p. **Resolution: Dedication of new fire engine in honor of Jessie Allen:** See action above.
 - q. **Resolution: Establishing Reserve Accounts:** Cochran moved to approve **Resolution 2018 - 039** authorizing the establishment of a General Reserve Fund and a Water/Sewer Reserve Fund and Rozell seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.
 - r. **Resolution: Upshur Co Emergency Services District Contract:** Desborough moved to approve **Resolution 2018 - 035** and Cochran seconded. Cochran, Desborough and Rozell voted aye. Motion carried 3-0-0.
 - s. **Road of Remembrance Sidewalk Project**
 - iii. Approval of Sidewalks: No council action taken.
 - t. **Upcoming Events: City Calendar:** The following events were announced: Jan. 9th @ 10 a.m. will be a brainstorming session for starting the development of a 5 year plan for the City of Big Sandy and January 17th @ 6:30 is the Chamber of Commerce Banquet.
5. **Items from the Mayor:** Mayor Parsons addressed the council, thanking them for their service and encouraged everyone to continue to support the local community and businesses.
 6. **Items from the Council:** None.
 7. **Adjourn:** There being no further posted business before this Council, Cochran moved to adjourn the meeting at 7:24 p.m. and Rozell seconded.



 Sonny Parsons, Mayor



 Laura M. Rex, City Secretary



 Date