

City of Big Sandy

Big Sandy, Texas 75755

MINUTES TO MEETING

Tuesday, March 27th, 2018, 6:00 p.m.

The City Council for the City of Big Sandy met in Special Session on Tuesday, March 27th, 2018, at 6:00 p.m., in the Council Chambers at City Hall.

1. **Call to Order:** Mayor Parsons called the meeting to order at 6:00 p.m.
 - a. Pledge of Allegiance – Dr. Cindy Bauter
 - b. Invocation – Mr. Michael Baggett
 - c. **MEMBERS PRESENT:** Mayor Parsons, Michael Baggett, Cindy Bauter, Don Cochran, Chase Saxon and Ronnie Norman.
 - d. **STAFF PRESENT:** Officer Manfred Gilow, Laura Rex, Scott Rogers, and Chief Tim Scott. Andy Tefteller arrived at 6:01 p.m.
 - e. **OTHERS PRESENT:** Ken Danapas, Bill Hardwick, Chief Deputy David Hazel, Vol. Fire Chief Jeff Jones, Clint Norman, H. L. Shirey, Mary Kay Thomas and Sheriff Larry Webb.
2. **Citizen Participation:** None.
3. **Consent Agenda:**
 - a. **Minutes:** Mr. Baggett moved to approve the minutes for the Feb. 20, 2018 and Feb. 26, 2018 meetings and Mr. Cochran seconded. Baggett, Bauter, Cochran, Norman and Saxon voted aye. Motion carried 5-0-0.
 - b. **Financial Reports:** Mr. Baggett moved to approve the February 2018 Financial Reports and Mr. Cochran seconded. Baggett, Bauter, Cochran, Norman and Saxon voted aye. Motion carried 5-0-0.
4. **Discussion/Action Items:**
 - a. **Volunteer Fire Department:** Fire Chief Jeff Jones reported that they are continuing to build the new Fire Engine. Ken Danapas gave an update on the recent Emergency Services District meeting and questioned the city council about the 2017-2018 budget.
 - f. **TxCDBG Grant #7215008: Amazing Grants: Assignability Clause:** After discussion, Baggett moved to approve Resolution 2018-008 granting permission to Amazing Grants to assign all of Amazing Grants, Inc.'s interest in the Professional Management Agreement for this grant to GrantWorks, Inc. and Dr. Bauter seconded. Baggett, Bauter, Cochran, Norman and Saxon voted aye. Motion carried 5-0-0.
 - e. **Proclamation: Motorcycle Safety & Awareness Month:** Mr. Cochran moved to proclaim the month of May as Motorcycle Safety & Awareness Month and Mr. Baggett seconded. Baggett, Bauter, Cochran, Norman and Saxon voted aye. Motion carried 5-0-0.
 - d. **Circle M Crawfish Stand: Petition for Mixed Beverages Alcohol:** Ms. Rex informed the council that the initial petition submitted was rejected because only 2 of the 11 signatures were registered voters in the city limits of Big Sandy.

g. TxCDBG Grant #7215008 Change Orders:

- i. Porches Addition:** After discussion, Mr. Baggett moved to approve Change Order #2, construction of 2 porches (front and back) at a total cost of \$36,060, which will be funded by the remaining TxCDBG grant funds of \$5,915 and City contributions of \$30,145. Mr. Cochran seconded. Baggett, Bauter, Cochran and Saxon voted aye. Norman abstained. Motion carried 4-0-0.
- ii. Stained Concrete Floors:** No council action taken.

Mr. Cochran left the meeting at 6:54 p.m. due to a sudden illness. Mayor Parsons left at 6:55 p.m. to offer aid to Mr. Cochran and turned the meeting over to Mayor Pro Tem Baggett.

Mayor Parsons returned to the meeting at 7:00 p.m. and presided for the remainder of the meeting.

h. Travis Brewer: Zoning Variance 711 N Hamil: No council action taken.

j. Interlocal Agreement: City of Gladewater: Building/Plumbing Code Inspections: After discussion, Dr. Bauter moved to approve Resolution 2018-009 approving an agreement with the City of Gladewater to provide building, electrical and plumbing inspections at a half hour rate of \$55 and Baggett seconded. Baggett, Bauter, Norman and Saxon voted aye. Motion carried 4-0-0.

b. H. L. Shirey: Church of Christ's Women's Facility: Mr. Shirey addressed the council regarding a possibly establishing a battered women's shelter at the former Church of Christ building located at 612 N. Tyler Street. They are also considering a 1 year recovery program for abused and addicted women. Dr. Bauter moved to table this item until Mr. Shirey can present the council with more details and Mr. Saxon seconded. Baggett, Bauter, Norman and Saxon voted aye. Motion carried 4-0-0.

k. Community Center Roof Repairs: After discussion, Baggett moved to accept the bid from Randy Langford roofing to repair the leaks in the roof and replace all the of the screws for \$2,500. Bauter seconded. Baggett, Bauter, Norman and Saxon voted aye. Motion carried 4-0-0.

i. Water Bill Adjustments: Oasis Food Mart: Bauter moved to reduce the Oasis Food Mart water/sewer bill by \$231.25; and Baggett seconded. Baggett, Bauter, Norman and Saxon voted aye. Motion carried 4-0-0.

m. Public Works:

- i. Water Tank Repair Update:** Central Tank Coatings has not returned to begin their work on the tank on Boulder Drive. No council action taken.
- ii. Wastewater Treatment Plant: Replacement of Flood Valves:** After discussion, Saxon moved to replace the 2 flood valves at a cost of \$6,450. Bauter seconded. Baggett, Bauter, Norman & Saxon voted aye. Motion carried 4-0-0.
- iii. Wastewater Treatment Plant: Pump Bracket Installation:** Bauter moved to approve the installation of 2 new pump brackets at a cost of \$2,400 and Baggett seconded. Baggett, Bauter, Norman and Saxon voted aye. Motion carried 4-0-0.


- iv. **Lake Lift Station: Guide rail replacement:** Bauter moved to approve the installation of new guide rails at the Lake Life Stations at a cost of \$2,875 and Baggett seconded. Baggett, Bauter, Norman and Saxon voted aye. Motion carried 4-0-0.
- v. **T & P Well yard Well #1: Well Meter:** Saxon moved to purchase the new well meter at a cost of \$3,504.94 and Baggett seconded. Baggett, Bauter, Norman and Saxon voted aye. Motion carried 4-0-0.

- n. **Municipal Development District: Bank Accounts:** Baggett moved to approve Resolution 2018-010 establishing a new money market bank account at Austin Bank and Bauter seconded. Baggett, Bauter, Norman and Saxon voted aye. Motion carried 4-0-0.
- o. **Ordinance: Agenda Policy:** After discussion, Baggett moved to approve Ordinance 2018-001 establishing an Agenda Policy and Bauter seconded. Baggett and Bauter voted aye. Norman and Saxon abstained. Motion carried 2-0-2.
- p. **2018 Personnel Policy:** Ms. Rex will have an updated personnel policy for the council to review at a future council meeting.
- q. **Resolution: May 5, 2018 Election:** Baggett moved to approve Resolution 2018-011 approving a contract with Upshur County for election equipment at the May 5, 218 election and Bauter seconded. Baggett, Bauter, Norman and Saxon voted aye. Motion carried 4-0-0.
- r. **American Tower Lease Extension Proposal:** Mr. Tefteller is continuing to research the possibility of relocating the Upshur County repeater to this tower in addition to the proposal for the 30 year lease extension and report back at the April meeting. Bauter moved to table this item to the April meeting and Saxon seconded. Baggett, Bauter, Norman and Saxon voted aye. Motion carried 4-0-0.
- s. **Landmark Dividend Lease Proposal:** Mr. Tefteller provided the council with some information to review. After discussion, Saxon moved to approve Tefteller entering into a confidentiality agreement with Landmark Dividend and Baggett seconded. Baggett, Bauter, Norman and Saxon voted aye. Motion carried 4-0-0.
- l. **2017 Racial Profile Report:** Chief Scott completed the report and turned it in to the City Secretary on February 13, 2018. During this meeting, he presented the 2017 Racial Profile Report to the Council.

5. **Items from the Mayor:**

6. **Items from the Council:** None.


7. **Adjourn:** There being no further posted business before this Council, Mr. Baggett moved to adjourn the meeting at 8:18 p.m. and Dr. Bauter seconded.



Sonny Parsons, Mayor



Laura M. Rex, City Secretary



Date