

City of Big Sandy

Big Sandy, Texas 75755

MINUTES TO MEETING

Tuesday, February 26th, 2018, 4:00 p.m.

The City Council for the City of Big Sandy met in Special Session on Tuesday, February 26th, 2018, at 4:00 p.m., in the Council Chambers at City Hall.

1. **Call to Order:** Mayor Parsons called the meeting to order at 4:01 p.m.
 - a. Pledge of Allegiance – Mr. Don Cochran
 - b. Invocation – Mr. Michael Baggett
 - c. **MEMBERS PRESENT:** Mayor Parsons, Michael Baggett, Cindy Bauter, and Don Cochran. Ronnie Norman and Chase Saxon were absent.
 - d. **STAFF PRESENT:** Deb Giles, Officer Manfred Gilow, Laura Rex, Scott Rogers, and Chief Tim Scott. Andy Tefteller arrived at 4:11 p.m.
 - e. **OTHERS PRESENT:** Travis Brewer, Dwayne Canup, Becky Desborough, and Dorotha Willis.
2. **Citizen Participation:** None.
3. **Consent Agenda:**
 - a. **Minutes:** Mr. Baggett moved to approve the minutes for the December 19, 2017, Jan. 16, 2018, and Feb. 6, 2018 meetings and Dr. Bauter seconded. Baggett, Bauter, and Cochran voted aye. Motion carried 3-0-0.
 - b. **Financial Reports:** Mr. Cochran moved to approve the January 2018 Financial Reports and Mr. Baggett seconded. Baggett, Bauter, and Cochran voted aye. Motion carried 3-0-0.
4. **Discussion/Action Items:**
 - a. **Volunteer Fire Department:** Fire Chief Jeff Jones was not present.
 - b. **Travis Brewer: Zoning Variance 711 N Hamil:** After discussion, Cochran moved to table this item and Dr. Bauter seconded. Baggett, Bauter, and Cochran voted aye. Motion carried 3-0-0.
 - c. **Water Bill Adjustments:**
 - i. **Mike Hallman:** Cochran moved to reduce Mr. Hallman's water bill by \$218.50; bringing his balance to \$47.50 and Baggett seconded. Baggett, Bauter, and Cochran voted aye. Motion carried 3-0-0.
 - ii. **Nancy Miles:** Nancy Miles was not present. Bauter moved to deny her request and Baggett seconded. Baggett, Bauter and Cochran voted aye. Motion carried 3-0-0.
 - iii. **Dorotha Willis:** Cochran moved to reduce Mrs. Willis' water bill by \$110.50 and her wastewater bill by \$102, bringing her balance to \$55 and Baggett seconded. Baggett, Bauter and Cochran voted aye. Motion carried 3-0-0.
 - iv. **Shirley Wood:** Baggett moved to reduce Mrs. Wood's water bill by \$71.25; bring her balance to \$54.99 and Bauter seconded. Baggett, Bauter and Cochran voted aye. Motion carried 3-0-0.

- d. **Building Permit Application: 307 N Pearl:** After discussion, Baggett moved to approve the building permit as presented and Cochran seconded. Baggett, Bauter and Cochran voted aye. Motion carried 3-0-0.
- e. **Building Permit Application: 640 N Pearl:** After discussion, Bauter moved to table this item pending written approval from the owner. Cochran seconded. Baggett, Bauter and Cochran voted aye. Motion carried 3-0-0.
- f. **Big Sandy Community Development Corporation Invoices:** After review, since the newly formed Municipal Development District has not met, Bauter moved to approve the payments to Henry & Peters PC for \$1,395 and Rudd Fire Protection for \$870 and Baggett seconded. Baggett, Bauter and Cochran voted aye. Motion carried 3-0-0.
- g. **Code Red (On Solve) Contract Extension:** Cochran moved to approve the contract extension for one year (02.01.2018 - 01.31.2019) for a fee of \$1,500 and Baggett seconded. Baggett, Bauter and Cochran voted aye. Motion carried 3-0-0.
- h. **Community Center Rental Fees:** After discussion, Bauter moved to waive the community center rental fees for the James Decuir family, who held Mr. Decuir's visitation at the community center after his funeral on January 20, 2018. Baggett seconded. Baggett, Bauter and Cochran voted aye. Motion carried 3-0-0.
- i. **Interlocal Agreement: City of Gladewater: Building/Plumbing Code:** Cochran moved to table this item to the March meeting and Baggett seconded. Baggett, Bauter and Cochran voted aye. Motion carried 3-0-0.
- j. **Texas Municipal League annual membership:** After discussion, Bauter moved to approve the annual membership for \$563 and Cochran seconded. Baggett, Bauter and Cochran voted aye. Motion carried 3-0-0.
- k. **Award Construction bid for TX CDBG Grant #7216222 Sidewalk Grant:** After discussion, Baggett moved to award the bid to the low bidder, C.E. Marler and Associates, Inc. in the amount of \$159,696 and Bauter seconded. Baggett, Bauter and Cochran voted aye. Motion carried 3-0-0.
- l. **Approve Civil Rights and Fair Housing policies, procedures, and resolutions as required by the Texas Department of Agriculture:** Bauter moved to approve Resolution 2018-006 (Designation Form for Civil Rights Officer), Resolution 2018-004 (Excessive Force Policy), Resolution 2018-003 (Section 3 Policy), Resolution 2018-005 (Section 504 Policy), Resolution 2018-007 (Fair Housing Policy) and the authorization of publication of required non-discrimination notices. Baggett seconded. Baggett, Bauter and Cochran voted aye. Motion carried 3-0-0.
- m. **Public Works:**
 - i. **Water Tank Repair Update:** Central Tank Coatings has completed their work on the tank on Wildcat Drive. Mr. Rogers plans to fill the tank for the first time on

March 5, 2018 in preparation for putting it back in service before repairs on the tank on Boulder Street begin. No council action taken.

- ii. **Wastewater Plant: Submersible Pump Purchases:** After discussion, Mr. Baggett moved to approve the purchase of 2 new submersible pumps at a cost of \$2,100 each and Cochran seconded. Baggett, Bauter and Cochran voted aye. Motion carried 3-0-0.
- iii. **T & P Well yard Well #2 Water Meter Purchase:** Bauter moved to approve the purchase of a new master meter at a cost of \$2,612.07 and Baggett seconded. Baggett, Bauter and Cochran voted aye. Motion carried 3-0-0.
- iv. **2" Tap Permit: Crawfish Stand:** Mr. Rogers reported that Luke Parrish of Circle M Crawfish Stand no longer needs a 2" Water Tap. No council action was taken.

n. **Municipal Development District: Appointment of Board of Directors:** After discussion, Baggett moved to appoint the following applicants to the Municipal Development District Board of Directors: Michael Baggett, Cindy Bauter, Dwayne Canup, Don Cochran, and Rick Peterson. Bauter seconded. Baggett, Bauter and Cochran voted aye. Motion carried 3-0-0.

o. **Zoning Update: Appearance of business in town:** Officer Gilow reported that the nuisance identified at Texanna's was being addressed through code enforcement.

p. **American Tower Lease Extension Proposal:** Mr. Tefteller agreed to research the possibility of relocating the Upshur County repeater to this tower in addition to the proposal for the 30 year lease extension and report back at the March meeting. No council action taken.

q. **Landmark Dividend Lease Proposal:** Mr. Tefteller provided the council with some information to review.

5. **Items from the Mayor:**

- a. **Enhancement Grant:** Mayor Parsons informed the council that he was working with Garrett & Associates for a cost to add the porches to the new Heritage Center.
- b. **Spring Clean Up:** The dates for the spring clean-up are April 6, 7, and 8, 2018.

6. **Items from the Council:** None.

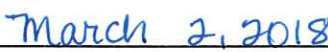
7. **Adjourn:** There being no further posted business before this Council, Mr. Cochran moved to adjourn the meeting at 5:36 p.m. and Dr. Bauter seconded.



Sonny Parsons, Mayor



Laura M. Rex, City Secretary



Date