

City of Big Sandy

Big Sandy, Texas 75755

MINUTES TO MEETING

Tuesday, January 16th, 2018, 6:00 p.m.

The City Council for the City of Big Sandy met in Regular Session on Tuesday, January 16th, 2018, at 6:00 p.m., in the Council Chambers at City Hall.

1. **Call to Order:** Mayor Parsons called the meeting to order at 6:00 p.m.
 - a. Pledge of Allegiance – Mr. Chase Saxon
 - b. Invocation – Mr. Michael Baggett
 - c. **MEMBERS:** Mayor Parsons, Michael Baggett, Cindy Bauter, Don Cochran, Ronnie Norman and Chase Saxon.
 - d. **STAFF PRESENT:** Laura Rex, Scott Rogers, and Chief Tim Scott.
 - e. **OTHERS PRESENT:** Dwayne Canup, Ruben Jones, Kate and Andy Kirby, and Mary Kay Thomas.
2. **Citizen Participation:** None.
3. **Consent Agenda:**
 - a. **Minutes:** Mr. Cochran moved to approve the minutes for the December 22, 2017 meeting and Mr. Norman seconded. Baggett, Bauter, Cochran, Norman and Saxon voted aye. Motion carried 5-0-0.
 - b. **Financial Reports:** Mr. Baggett moved to approve the December 2017 Financial Reports and Dr. Bauter seconded. Baggett, Bauter, Cochran, Norman and Saxon voted aye. Motion carried 5-0-0.
4. **Discussion/Action Items:**
 - a. **Pecan Festival:** Kate and Andy Kirby addressed the council regarding a Chamber of Commerce sponsored event - "Pecan Festival" to be held on October 27, 2018. After discussion, Mr. Cochran moved to endorse the Pecan festival as presented (see attached flyer) and Mr. Norman seconded. Baggett, Bauter, Cochran and Norman voted aye. Saxon abstained. Motion carried 4-0-1.
 - b. **Volunteer Fire Department:** Fire Chief Jeff Jones was not present.
 - c. **Water Bill Adjustments:**
 - i. **Ruben Jones:** Mr. Baggett moved to reduce Mr. Jones' water bill by \$171.93; bringing his balance to \$65.74 and Mr. Saxon seconded. Baggett, Bauter, Cochran, Norman and Saxon voted aye. Motion carried 5-0-0.
 - ii. **Russeal Wortham:** Russeal Wortham was not present. No council action taken.
 - d. **Review and/or take action on TxCDBG #7215008 Enhancement Grant:**
 - i. **Additional Fees for Architectural Services:** Thacker & Davis: After discussion with Mary Kay Thomas of Amazing Grants, Mr. Cochran moved to approve the additional fees of \$5,403.39 for the 1st design change for the Heritage Building

that took place in June of 2017 and the additional fees of \$4,195.61 for the 2nd design change that took place in December of 2017 (for a total of \$9,599). Dr. Bauter seconded. Baggett, Bauter, Cochran, Norman and Saxon voted aye. Motion carried 5-0-0.

- ii. **Amending Architectural Service Contracts:** Thacker & Davis: and
 - iii. **Authorize Mayor to Sign Amended Architectural Service Contract:** Dr. Bauter moved to authorize Mayor Parsons to sign an amended architectural service contract with Thacker & Davis, increasing the contact by \$9,599 and Mr. Cochran seconded. Baggett, Bauter, Cochran, Norman and Saxon voted aye. Motion carried 5-0-0.
- e. **American Tower Lease Extension Proposal:** Mr. Tefteller was not present to provide an update. Mr. Cochran moved to table this item to the February 20, 2018 meeting and Dr. Bauter seconded. Baggett, Bauter, Cochran, Norman and Saxon voted aye. Motion carried 5-0-0.
- f. **Interlocal Agreement: City of Gladewater: Building/Plumbing Code:** Mr. Cochran moved to accept the agreement as presented and Dr. Bauter seconded. Baggett, Bauter, Cochran, Norman and Saxon voted aye. Motion carried 5-0-0.
- g. **Ordinance: Agenda Policy:** After discussion, Dr. Bauter moved to table this item and Mr. Norman seconded. Baggett, Bauter, Cochran, Norman and Saxon voted aye. Motion carried 5-0-0.
- h. **Police Dept: Department Update:** Chief Scott presented the Monthly Activity Report for his department.
- i. **Power Supply Issues for City Hall Copier:** After discussion, Mr. Cochran moved to table this item until more research to determine the source of the problem can be completed and Mr. Baggett seconded. Baggett, Bauter, Cochran, Norman and Saxon voted aye. Motion carried 5-0-0.
- j. **Public Works:**
- i. **Water Tank Repair Update:** Central Tank Coatings is still working on the tank on Wildcat Drive. Dr. Bauter reported that the decals on the tank on Wildcat Drive have still not been completed. No council action taken.
 - ii. **Repairs to Drain Ditch: Groves & Pearl:** After discussion, Mr. Rogers agreed to secure more bids for the repairs needed. No council action taken.
 - iii. **Business Park Pump House Repairs:** After discussion, Mr. Rogers agreed to secure more bids for the repairs needed. No council action taken.
 - iv. **2" Tap Permit: Crawfish Stand:** Mr. Rogers reported that Luke Parrish of Circle M Crawfish Stand has requested a 2" Water Tap and inquired what fee he should charge. After discussion, since Mr. Parrish has not made formal application with the city, no council action was taken.

v. **Lift Station Electrical Service:** Mr. Rogers reported that the repair work should be started the week of January 16th. No council action taken.

k. **Municipal Development District:**

i. **Appointment of Board of Directors:** After discussion, Mayor Pro Tem Baggett suggested accepting applications through February 16, 2018 for appointment to the board. No council action taken.

5. **Items from the Mayor:** Mayor Parsons informed the council of the Contractor's meeting with Garrett & Associates regarding the TxCDBG Grant #7215008 on January 18, 2018.

Mayor Parsons announced the formation of a new committee, the Housing & Community Affairs Committee. He has appointed Dr. Bauter to this committee.

6. **Items from the Council:**

a. Chase Saxon: Appearance of business in town: Mr. Saxon addressed the council regarding improving the appearance of some businesses in town. Dr. Bauter agreed to review the City's ordinance relative to this issue and report back to the council at a future meeting.

b. Chase Saxon: Discuss changing the grievances filing period from 5 days to 30-90 days: Mr. Saxon addressed the council and asked them to consider increasing the grievances filing period. Mr. Saxon agreed to poll other communities and agencies and report back to the council at a future meeting.

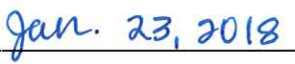
7. **Adjourn:** There being no further posted business before this Council, Mr. Cochran moved to adjourn the meeting at 8:10 p.m. and Mr. Norman seconded.



Sonny Parsons, Mayor



Laura M. Rex, City Secretary



Date